

BOONE COUNTY BOARD OF COMMISSIONERS

Meeting Agenda for October 7, 2024 at 9:00 AM

Connie Lamar Meeting Room
Boone County Annex Building
116 W. Washington St., Room 105
Lebanon, Indiana 46052

ZOOM LINK- <https://zoom.us/j/4874385613>

Please mute your audio while on the call unless you are presenting an agenda item.

****REVISED****

1. Call Commissioners' Meeting to Order.
2. Determination of Quorum and Pledge of Allegiance to the Flag
3. Approval of Minutes of the September 3 (Regular), September 16 (Regular), and September 24, 2024 (Special) Commissioners' Meetings
4. New Business
 - A. Legal Issues County Attorney
 - B. Integra Realty Resources Proposal for Valuation Services Jennifer Lasley
 - C. UVI Building Assessment Proposal Daniel Clark / Commissioners
 - D. ESRI Enterprise Agreement Renewal Eric Goodnight / Sean Horan
 - E. Notice to Proceed for the Courthouse Window Replacement Project Max Mendenhall
 - F. 180 in Color Subrecipient Agreement #2 Molly Whitehead
 - G. AWCCF Matching Funds Agreement Molly Whitehead
5. Old Business
 - A. ARPA Project List Amendment Commissioners
6. Staff Reports
 - A. Area Plan
 - B. Capital Investments / Facilities Max Mendenhall
 - C. Health Department Lisa Younts / Abby Messenger
 - D. Highway Department Nick Parr
 - E. Human Resources Megan Smith
 - F. IT Support GUTS
7. Elected Officials
8. Document Signing
9. Acknowledgment of Correspondence
10. Adjourn

This agenda is subject to change after official notification. All times are approximate. The meeting may be extended depending upon the circumstances. The meeting will be held at the same time on the next Tuesday if the regularly scheduled Monday meeting has been canceled due to an emergency.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Kaylee Jessie, Executive Administrator at (765) 483-4492 or email: kjessie@co.boone.in.us.

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE OCTOBER 7, 2024 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, October 7, 2024 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:01 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Beyer moved to approve the Minutes of September 3 (Regular), September 16 (Regular) and September 24, 2024 (Special) Commissioners' Meetings as presented. Motion seconded by Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

No legal issues presented at today's meeting.

IN THE MATTER OF INTEGRA REALTY RESOURCES PROPOSAL FOR VALUATION SERVICES

Jennifer Lasley, County Assessor, presented the Integra Realty Resources ("IRR") proposal for an appraisal of the senior living facility located 6800 Central Boulevard in Zionsville, Indiana. An appeal has been filed. The fee for the valuation and oral report is not to exceed \$3,500.

Commissioner Wolfe moved to approve the Integra Realty Resources ("IRR") proposal and authorized Assessor Lasley to execute the related documents on behalf of the county. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF UVI BUILDING ASSESSMENT PROPOSAL

Dan Clark with Universal Valuation Inc ("UVI") presented two proposals for building assessments.

1. Proof-Of-Loss Service and update the appraised values for another year for a fee of \$745.00
 2. Building valuations with onsite inspection and an updated valuation report for a fee of \$2,495.00
-

- The following buildings will be inspected:
 - Courthouse
 - Sheriff's Department/Jail Buildings

Commissioner Wolfe moved to **table** the proposals. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF ESRI ENTERPRISE AGREEMENT RENEWAL

Bob Clutter, County Attorney, presented the ESRI Enterprise agreement renewal for the GIS software for the County. The total agreement amount is \$187,785.00.

Commissioner Beyer moved to approve the ESRI Enterprise agreement renewal. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF NOTICE TO PROCEED FOR THE COURTHOUSE WINDOW REPLACEMENT PROJECT

Max Mendenhall, Director of Capital Investments, presented the Notice to Proceed to Brandt Construction, Inc. for the Boone County Courthouse Window Replacement Project Base Bid plus Alternate #2B. This Notice to Proceed is a not to exceed amount of \$1,438,068 for the project. Mendenhall has been given instruction by the County Council to proceed with the project and submit an additional at the beginning of the year next year.

Commissioner Beyer moved to approve the Notice to Proceed to Brandt Construction, Inc. for the Boone County Courthouse Window Replacement Project. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF 180 IN COLOR SUBRECIPIENT AGREEMENT #2

Molly Whitehead, CEO of Boone EDC, presented the 180 in Color subrecipient agreement #2. The Arts Council of Indianapolis, Inc. d/b/a Indy Arts Council has received an additional grant in the amount of \$20,000 under the State of Indiana's Regional Economic Acceleration and Development Initiative ("READI") from the Indiana Economic Development Corporation ("IEDC"). The project has received a total of \$90,000 for the four projects – Thorntown Murals, Lebanon Mural, Advance Mural, and Whitestown Shade Structure.

IN THE MATTER OF AWCCF MATCHING FUNDS AGREEMENT

Molly Whitehead also presented the Arts Council of Indianapolis, Inc. grant agreement: AWCCF Matching Funds for a grant in the amount of \$30,000 also to be applied towards the 180 in Color Projects.

Commissioner Beyer moved to approve the 180 in Color Subrecipient agreement #2 and the AWCCF matching funds agreement, authorizing Commissioner Wolfe to execute the related documents via DocuSign. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

ARPA PROJECT LIST AMENDMENT

Kaylee Jessie, Executive Administrator, presented the County's American Rescue Plan Act funding plan as follows:

A. Proposed Actions to Support Public Health Expenditures.

- i. Investment in Boone County Drug Court – Estimated cost of \$80,000 (EC 1.13)
- ii. Infirmary and programming space at county correctional facility for treatment of inmates and to provide space for mental health and substance abuse programming – Estimated cost of ~~\$2,250,000~~ \$2,096,600 (EC 1.12)
- iii. Economic Development Corporation/Community Corrections life skills and financial training – Estimated cost of \$125,000 (EC 2.10)
- iv. Sylvia's Child Advocacy Center (CAC) – Estimated cost \$21,400
- v. Boone County Child Advocacy Center (CAC) and Witham Hospital for Center of Hope – Estimated Cost of \$10,000 (EC1.12)
- vi. ~~Community Corrections Opioid Grant Match – Estimated cost \$225,000 (Removed – Boone County did not receive the grant.)~~

B. Proposed Actions to Respond to the Negative Economic Impacts of COVID-19.

- i. Grant to Convention and Visitors Bureau for lost revenues – Estimated cost of \$280,000 (EC 2.35)
- ii. Grant to Witham Hospital for lost revenues – Estimated cost of \$350,000 (EC 2.36)

C. Proposed Uses for the Replacement of Lost Public Sector Revenues.

- i. County information technology updates and cybersecurity improvements to protect citizen health data – Estimated cost of ~~\$350,000~~ \$343,494.50 (EC 6.1)
- ii. Protective and remote equipment for Boone County Highway Department – Estimated cost of \$110,000 (EC 6.1)
- iii. Boone County Child Advocacy Center (CAC) for lost revenues - Estimated cost of \$21,400
- iv. HVAC Control Upgrades (Courthouse & Annex) – Estimated cost of \$125,000
- v. Tractor for Trail Maintenance - Estimated cost of \$125,000
- vi. Vehicle for the Boone County Surveyor's Office – Estimated cost of ~~\$52,484.00~~ **\$50,719.75**
- vii. Vehicle for the Boone County Area Plan Office – Estimated cost of ~~\$48,118.00~~ **\$45,673.75**
- viii. PC/Laptop Replacement Project - Estimated cost of \$60,000.00**

D. Proposed Actions to Invest in Water, Sewer, Broadband, and Infrastructure.

- i. Advance wastewater generators project – Estimated cost of ~~\$132,000~~ \$87,000 (EC 5.2)
- ii. Advance READI Grant Match – Estimated cost of ~~\$50,000~~ \$25,000
- iii. Thorntown sanitary sewer project and lagoon enlargement – Estimated cost of \$2,000,000 (EC 5.2)
- iv. Jamestown sidewalk improvement project – Estimated cost of \$400,000
- v. Broadband service expansion – Estimated cost of ~~\$2,000,000~~ \$260,000 (EC 5.21)
- vi. Jackson Run two-stage ditch improvements to County Road 650 East – Estimated cost of \$400,000 (EC 5.6)
- vii. Trailside 36-inch outlet across Main Street – Estimated cost of \$700,000 (EC 5.6)

- viii. Carroll regulated drain reconstruction – Estimated cost of ~~\$500,000~~ \$358,793.02 (EC 5.6)
- ix. Terhune drainage improvements – Estimated cost of ~~\$300,000~~ \$900,000 (EC 5.6)
- x. Grassy Branch regulated drain and two bridge replacements necessary for reconstruction – Estimated cost of ~~\$3,000,000~~ \$1,371,262.14 (EC 5.6)
- xi. Pearson regulated drain reconstruction and replacement or repair of bridges and culverts necessary for reconstruction – Estimated cost of \$200,000 (EC 5.6)
- xii. Regulated Legal Drain Improvement Projects - Estimated cost of \$508,000
- xiii. Bridge Replacement Projects - Estimated cost of \$650,000
- xiv. Bridge Rehabilitation Projects – Estimated cost of \$490,000
- xv. Small Structure Replacement Projects – Estimated cost of \$890,000
- xvi. **Contour Data / LiDAR Readings for the Entire County** - Estimated cost of ~~\$67,960.81~~ **\$72,485.89**

E. Revenue Replacement and Administrative Expenses

- i. Costs of administering the program (EC 7.1)
- ii. Provision of government services, replacing lost revenue – All remaining funds (EC 6.1)

Commissioner Beyer moved to approve the ARPA Project list amendments as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF STAFF REPORTS

- APC –
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Max Mendenhall, Director of Capital Investments presented the following item(s):

- 1) Project updated on the Boone County Justice Center:
 - Conducted the 84th Owner-Architect-Contractor meeting
 - Tracking 83% project completion
 - Continue to stay on budget and schedule
 - 148 days without a reportable incident onsite
 - Kitchen and infirmary turnover midmonth
 - Working through electrical issues with kitchen hood
 - Kitchen punch list walkthrough last week
 - Working on getting water to the Lebanon shooting range
 - Paving onsite this week
 - Ceiling inspection

Nick Parr, Director of Highways presented the following item(s):

- 1) **Des #2002200 Unofficial Local Detour (“ULD”)**: Requesting execution of the ULD letter of understanding for a 45-day Indiana Department of Transportation (“INDOT”) closure of US 421 south of SR 47. This closure is for a small structure replacement north of CR 500 N. The official detour will use SR 47, US 31 and SR 38. The unofficial local detour for this closure is CR 500 N and CR 600 E. Construction is anticipated to occur in the spring of 2025.

Commissioner Beyer moved to approve the ULD letter of understanding for a 45-day INDOT closure of US 421 south of SR 47 - Des #2002200. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 2) **Des #2002198 Unofficial Local Detour (“ULD”)**: Requesting execution of the ULD letter of understanding for a 45-day Indiana Department of Transportation (“INDOT”) closure of SR 267 north of CR 700 S. This closure is for a small structure replacement on SR 267 just north of Fayette. The official detour will use I-74, I-465 and I-65. The unofficial local detour for this closure is CR 750 S, CR 425 E and Whitestown Parkway. Construction is anticipated to occur in the spring of 2025.

Commissioner Wolfe moved to approve the ULD letter of understanding for a 45-day INDOT closure of SR 267 north of CR 700 S – Des # 2002198. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 3) **Des #2002204 Unofficial Local Detour (“ULD”)**: Requesting execution of the ULD letter of understanding for a 45-day Indiana Department of Transportation (“INDOT”) closure of US 421 north of SR 32. This closure is for a small structure replacement on US 421 just south CR 100 N. The official detour will use SR 32, US 31 & SR 47. The unofficial local detour for this closure is CR 1000 E, CR 100 N. Construction is anticipated to occur in the spring of 2025.

Commissioner Beyer moved to approve the ULD letter of understanding for a 45-day INDOT closure of US 421 north of SR 32 – Des #2002204. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 4) **Des #1900313 Unofficial Local Detour (“ULD”)**: Requesting execution of the ULD letter of understanding for a 45-day Indiana Department of Transportation (“INDOT”) closure of SR 47 east of SR 39. This closure is for a small structure replacement on SR 47 just west of Victor Road. The official detour will use US 421, SR 38 & SR 39. The unofficial local detour for this closure is Victor Road and CR 750 N. Construction is anticipated to occur in the spring of 2025.

Commissioner Wolfe moved to approve the ULD letter of understanding for a 45-day INDOT closure of SR 47 east of SR 39 – Des #1900313. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 5) **Project 2022-06, Bridge 19 Rehabilitation**: Requesting execution of E & B Paving, Inc Change Order (“CO”) #1 which is for a reduction of the original contract amount of \$31,180. The reduction is due to items that were originally included in the contract that were found to not be needed during construction.

Commissioner Beyer moved to approve the E & B Paving Change Order #1 for Project 2022-06, Bridge 19 Rehabilitation. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 6) **Project 2022-15, Bridge 17 Rehabilitation:** Requesting execution of E & B Paving Inc. Change Order (“CO”) #1 which is for an \$11,895 increase to the original contract amount. The increase is due to a change in scope that was determined to be necessary during construction.
Commissioner Wolfe moved to approve the E & B Paving Inc. Change Order #1 for Project 2022-15, Bridge 17 Rehabilitation. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.
- 7) **Project 2023-05 Sidewalk Replacement in Various Townships:** Requesting execution of Mattingly Concrete Inc Change Order (“CO”) #1 which is the final closeout change order for the project. After all of the quantities were tabulated, the total underrun on the entire project is 14 cents.
Commissioner Beyer moved to approve the Mattingly Concrete Inc Change Order #1. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 8) **Project 2022-17 CR 300 S and CR 975 E Intersection:** Requesting execution of Task Order #3 with HNTB Indiana, Inc (“HNTB”). The work that will be performed on this task order includes revising the project limits and layout, reviewing the quantities and preliminary cost estimate. This work is being done in an effort to improve the likelihood of the project being awarded federal safety dollars in the upcoming call for projects.
Commissioner Beyer moved to approve Task Order #3 with HNTB. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 9) **Safety and Remote Work Equipment ARP List:** Requesting approval of the amended ARP safety and remote work equipment list – total allocated dollar amount does not change.
Commissioner Wolfe moved to approve the amended safety and remote work equipment APRA list. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.
- 10) **Bond Releases:** Beck’s Superior Hybrids, Inc. has requested release of bond number 100385756 which was for permit number 202410033 totaling \$15,000. The project is complete, and the permit requirements have been met.
Commissioner Wolfe moved to approve the Bond release for Beck’s Superior Hybrids, Inc. (Bond #100385756). Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Veridus Group Recommendation Letter 099 to proceed with approval of costs per the Loomis Bros Equipment proposal dated 07/19/24, specific to the washers and dryers to be used at Community Corrections and at Unit E. The total proposal amount is \$35,405.00.
Commissioner Beyer moved to ratify the Veridus Group Recommendation Letter 099. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 2) Affidavit for payment to GM Development in the amount of \$1,522,157.06 for construction draw request 023 for the Boone County Justice Center project.
Commissioner Beyer moved to approve Affidavit for payment to GM Development for draw request 023. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

3) Claims Dockets – regular, prepaids, payroll, and insurance.
Commissioner Beyer moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners’ Meeting at 9:30 AM on Monday, October 7, 2024. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.